

**Application Fee –K150.00 or US \$ 60.00 (non -refundable)**  
For international applicants

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**THE UNIVERSITY OF ZAMBIA**

**P.O. Box 32379, LUSAKA**

TEL: 295220 (DIRECT), 291777

Data entry by .....

Date.....

Verified by.....

Date.....

**NON SCHOOL LEAVER (NSL) APPLICATION FOR ADMISSION TO FIRST DEGREE OR  
DIPLOMA PROGRAMMES FOR THE 2020 CADEMIC YEAR**

**OFFICIAL USE ONLY**

**CANDIDATE'S APPLICATION NO.**

(New Applicant)

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\* Former unza students, indicate previous computer No.

**STUDENT'S COMPUTER NO.**

(If for Re-admission)

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1. SURNAME: \_\_\_\_\_ OTHER NAMES: \_\_\_\_\_
2. NRC \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ or PASSPORT NO (for non Zambians) \_\_\_\_\_
3. NATIONALITY: \_\_\_\_\_ EXAM NUMBER \_\_\_\_\_
4. SEX \_\_\_\_\_ M-Male  F -Female
5. MARITAL STATUS \_\_\_\_\_ M-Married  -Unmarried
6. POSTAL ADDRESS \_\_\_\_\_

Provide usable postal addresses which the university can use for posting acceptance letters- unza will not be liable for wrong postal addresses

7. RESIDENTIAL ADDRESS \_\_\_\_\_
8. PHONE NUMBER \_\_\_\_\_ EMAIL ID \_\_\_\_\_
9. DATE OF BIRTH Day  Month  Year
10. NAME AND ADDRESS OF PARENTS/GUARDIAN/NEXT OF KIN (Delete which is not applicable)  
\_\_\_\_\_

Tel. No. \_\_\_\_\_

11. **HIGH SCHOOL ATTENDED & YEAR OF COMPLETION** \_\_\_\_\_
12. **MODE OF STUDY** \_\_\_\_\_ **F-Regular**  **P-Parallel**
13. **PROGRAMMES OF CHOICE:** eg B.A.NQS, B.A.ED ETC \_\_\_\_\_ **1<sup>st</sup> choice)**  
 \_\_\_\_\_ **(2<sup>nd</sup> choice)**  
 \_\_\_\_\_ **(3<sup>rd</sup> choice)**

*Kindly refer to pages 3,4,5 and 6 for guidance on available programmes, abbreviations and admission requirements*

14. **MAJOR** eg Geography, Mathematics, Music etc.: \_\_\_\_\_  
 This is for those applying for B.A.ED and B.Sc.Ed

15. **DO YOU HAVE ANY PHYSICAL OR COMMUNICATION DISABILITIES?**  
 CIRCLE THE DISABILITY APPLICABLE \_\_\_\_\_ Vision, Mobility, Speech, Hearing  
 If none of the above, give details of disability: \_\_\_\_\_

16. **IF YOU ARE CURRENTLY ENGAGED IN ANY STUDIES, KINDLY INDICATE THE NATURE OF YOUR STUDIES** \_\_\_\_\_

17. **TO BE FILLED IN BY A MEMBER OF THE UNIVERSITY OF ZAMBIA STAFF, HIS/HER SPOUSE OR CHILD.**

**Please tick your category**

Child	Spouse	Member of Staff
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**SURNAME OF MEMBER OF STAFF:** \_\_\_\_\_

**OTHER NAMES:** \_\_\_\_\_ **TITLE:** \_\_\_\_\_ **MAN NO.** \_\_\_\_\_

**DEPT/SCHOOL:** \_\_\_\_\_

Please attach the following documents:

- (a) Photocopy of parent's National Registration Card
- (b) The latest University Personal Data form
- (c) Birth Certificate, Adoption Order (if adopted)

**18. FILL THIS PART IF YOU ARE PRESENTLY EMPLOYED:**

- (a) Name and address of employer \_\_\_\_\_
- (b) Title of Post held \_\_\_\_\_ How many years have you held this Post? \_\_\_\_\_. Briefly describe your official responsibilities \_\_\_\_\_

19. **ARE YOU APPLYING FOR RE-ADMISSION TO THE UNVIERSITY AFTER EXCLUSION FROM YOUR SCHOOL?**

YES

NO

Please tick where applicable

Please note that you should apply in a **different School** from the one you were excluded and you should have stayed away from the University for **at least one academic year**.

20. INDICATE YOUR COMPUTER NO. \_\_\_\_\_

21. INDICATE YOUR PREVIOUS SCHOOL AND PROGRAMME OF STUDY \_\_\_\_\_

22. INDICATE THE ACADEMIC YEAR IN WHICH YOU WERE EXCLUDED

\_\_\_\_\_

23. INDICATE SCHOOL AND PROGRAMME OF STUDY IN WHICH YOU WISH TO BE RE-ADMITTED \_\_\_\_\_

24. ARE YOU APPLYING FOR RE-ADMISSION TO THE UNVIERSITY AFTER EXCLUSION FROM YOUR SCHOOL?

YES

**ATTACH COPIES OF TRANSCRIPTS OF RESULTS** (*Applicants with foreign results should have the results equated to the Zambian standard by Examinations Council of Zambia*)

\_\_\_\_\_

**SIGNATURE OF APPLICANT:**

**DATE:**

#### OFFICIAL USE ONLY

Choice Quota \_\_\_\_\_ Points \_\_\_\_\_ Cut-Off Point \_\_\_\_\_

Senate Admissions and Quotas Committee's decision- Reject/Accept

### PROGRAMMES OFFERED

#### SCHOOL OF EDUCATION (FULL TIME AND PARALLEL)

- Bachelor of Education (Environmental Education) (B Ed-EEEd)
- Bachelor of Education (Special Education) B. Ed (Sp)
- Bachelor of Science with Education (B.Sc. Ed)
- Bachelor of Arts with Education (BAEd) *majors include; Art, Home Economics, Music, Physical Education, History, English, Geography, Mathematics, Religious Education, Civic Education, Literature and Languages, and Curriculum Studies*
- Bachelor of Library and Information Science (B.A LIS)
- Bachelor of Education (Adult Education) B.A.E.
- Bachelor of Education (Sociology of Education) B.Ed(Soc)
- Bachelor of Education (Educational Psychology) B.Ed(Psy)
- Bachelor of Education (Educational Administration and Management (B.Ed(EAM)
- Bachelor of Education (Literacy and Learning) (B.Ed(LL)
- Bachelor of Agriculture with Education B.Agric.Ed
- Bachelor of Information and Communication Technologies with Education (B.ICTs. Ed)
- Bachelor of Arts in Records and Archives Management (BARAM)
- Bachelor of Education (Guidance and Counselling)
- Bachelor of Education (Early Childhood Education)
- Bachelor of Education (Primary Education)

**\*FOR THOSE WITH DIPLOMA QUALIFICATIONS**

- Bachelor of Education (Primary Education) (B. Ed. Pr)
- Bachelor of Education (Secondary-Social Sciences) (BEd SSc)
- Bachelor of Education (Secondary - Mathematics and Science) (BEd-MAS)
- Diploma in Teaching Methods(for non-Education Graduates with relevant tertiary qualifications in any field)
- Diploma in ICTs For In-Service Teachers

**SCHOOL OF HUMANITIES (FULL TIME AND PARALLEL)**

- Bachelor of Social Work (B.S.W.)
- Bachelor of Arts (BA NQS) *Majors include Political Science, Public Administration, Business Administration, Economics, Development Studies, Sociology, Psychology, Demography and Philosophy*
- Bachelor of Mass Communication (B.M.C.)
- Bachelor of Arts in Linguistics and Chinese(B.A.L.C)
- Bachelor of Media and Journalism Studies(B.M.J.S)
- Bachelor of Public Relations and Advertising(B.P.R.A)
- Bachelor of Arts in Intangible Cultural Heritage(B.A.I.C.H)
- Bachelor of Arts in English Language and Linguistics(B.A.E.L.L)
- Bachelor of Arts in Literature(B.A.L)
- Bachelor of Arts in French(B.A.F)

**SCHOOL OF NATURAL SCIENCES (FULL TIME AND PARALLEL)**

- Bachelor of Science (B.Sc.(NQS))
- **Classes for the parallel programmes will be from 14:00 - 20:20 hrs**

**\*DIRECT ENTRIES**

**SCHOOL OF AGRICULTURAL SCIENCES**

- Bachelor of Agricultural Sciences (B. Agric. Sc)
- Bachelor of Food Science and Technology (B.F. Sc.T)
- Bachelor of Science (Agricultural Extension)
- Bachelor of Science (Agricultural Economics)
- Bachelor of Science (Human Nutrition)
- Bachelor of Science in Agronomy (BSC. Agronomy)

**SCHOOL OF LAW**

- Bachelor of Laws (LL.B),(Both Full-time and Everning)

**SCHOOL OF ENGINEERING**

- Bachelor of Engineering (B. Eng)

**SCHOOL OF MINES**

- Bachelor of Mineral Sciences in Geology (B.Sc. Min. G)
- Bachelor of Mineral Sciences in Mining Engineering (B.Sc. Min. E)
- Bachelor of Mineral Sciences in Metallurgy (B.Sc. M.)

**SCHOOL OF VETERINARY MEDICINE**

- Bachelor of Veterinary Medicine (B.Vet.Med.)

**SCHOOL OF MEDICINE**

- Bachelor of Medicine and Bachelor of Surgery (MBChB)

**SCHOOL OF NURSING SCIENCES**

- Bachelor of Science (Nursing) (BSC.NRS)
- Bachelor of Science (Midwifery) (BSc, Mid)
- Bachelor of Science in Oncology Nursing(BSc.ON)

#### **SCHOOL OF HEALTH SCIENCES**

- Bachelor of Biomedical Sciences (BSc. BIO)
- Bachelor of Science (Physiotherapy) (B.Sc. PT.)
- Bachelor of Pharmacy (B. Pharm)
- Bachelor of Science in Radiography (Diagnostic/Therapeutic) (BSc. Rad)
- Bachelor of Science in Prosthetics and Orthotics

#### **SCHOOL OF PUBLIC HEALTH**

- Bachelor of Science (Environmental Health)

#### **NOTE:**

- (i) That an applicant who intends to study Agricultural Sciences, Food Science and Technology Engineering, Computer Studies, Medicine, Mines, Veterinary Medicine, Pharmacy, Biomedical Sciences, Physiotherapy or Environmental Health, or any Science programmes should choose **BSc. (NQS)** or unless they possess a **relevant diploma**.
- (ii) That an applicant who intends to enter University for School of Law direct entry will be non-Government sponsored and will not change sponsorship throughout the period of study.
- (iii) That school leavers who intend to study Law, Economics, Demography, Public Administration, Political Science, Sociology, Psychology, Development Studies, History, Philosophy or English should choose **B.A (NQS)**.
- (iv) Applicants for BEd (MAS) and BEd-SSc must also attach a transcript of results from the College where they did their Secondary Teachers Diploma

‘O’ Level applicants for the Bachelor of Science BSc. (NQS), Bachelor of Agricultural Sciences (B. Agric. Sc), Bachelor of Food Science and Technology (B.F.Sc.T) and Bachelor of Engineering (B. Eng), should have a merit (4 points) or better in ‘O’ level Mathematics.

#### **24. GENERAL ENTRANCE REQUIREMENTS FOR BACHELOR’S DEGREES:**

- (a) Passes at Credit level or better in at least five relevant subjects which should include English Language in the Zambian School Certificate, General Certificate of Education or Cambridge Overseas School Certificate.
- (b) Advanced level (“A” level) passes in at least 3 relevant subjects.

#### **25. ALTERNATIVE QUALIFICATIONS:**

- Qualifications equivalent to the Zambian School Certificate or General Certificate of Education or Cambridge Overseas School Certificate may be accepted.
- Applicants with Diploma qualifications from recognized institutions passed with **CREDIT** or better may apply directly for programmes in Engineering, Mines, Agricultural Sciences, Veterinary Medicine, Pharmacy, Physiotherapy, Environmental Health and Biomedical Sciences. Transcripts of Results should be attached. However, applicants in this category must have, in addition, relevant proven working experience of at least **ONE** year. But those for Medicine related programmes (Pharmacy, Physiotherapy, Environmental Health and Biomedical Sciences) must have relevant proven working experience of at least **THREE** years.
- Bachelor of Laws applicants must have the minimum requirements as follows:  
A full certificate of Education or its equivalent **AND** “A” level passes in 3 subjects of which one is English **OR** a Bachelor’s degree in any field of study **OR** a professional qualification equivalent to a degree.

- In addition to meeting the minimum university entrance requirements for degree programmes as specified above, applicants for direct entry into the Bachelor of Engineering (BEng) programme are expected to fulfill the following requirements.
  - (a) Attainment of at least a credit in 'O' level Mathematics and in an acceptable Science subject.
  - (b) Attainment of at least a credit or its equivalent in the diploma (technologist) in a relevant technical field. For holders of City and Guilds qualifications, the diploma is taken to mean Level 4 (Full Technological Certificate, Full Technological Diploma or Advanced Technician Diploma).
  - (c) At least one year of proven and relevant working experience after graduation with a diploma. A letter from the employer showing proof of the relevant working experience must be attached

## **26. SUBJECT COMBINATIONS FOR ADMITTING SCHOOLS**

### **School of Natural Sciences**

#### **1. O Levels**

English Language	(6 or better)	or	English Language	(6 or better)
Mathematics	(6 or better)		Mathematics	(6 or better)
Biology /Agric	(6 or better)		Biology/Agricultural Sciences	(6 or better)
Chemistry	(6 or better)		Science/Physical Sciences	(6 or better)
Physics	(6 or better)		Any one any subject *	

\*Commerce, Principles of Accounts any Zambian Language, History, Geography, R.E, Literature and Languages, Computer Studies, civic education etc.

#### **2. A Levels**

##### **Option A of A Level subjects**

- i. Biology  
Chemistry  
Mathematics  
Plus 'O' Level Physics or Science with grade of 6 or better

##### **Option B of A Level subjects**

- ii. Chemistry  
Mathematics  
Physics  
Plus 'O' Level Biology with a grade or 6 or better

### **School of Humanities and Social Sciences**

#### **Category One - '0' Levels**

**Group 1:** English Language (credit or better)

**Group 2:** **ANY THREE** subjects chosen from the following:

1. History
2. Geography
3. Mathematics
4. Economics or Commerce or Principles of Accounts or Business Studies
5. English Literature or Zambian Language or French or Religious Education or Bible Knowledge
6. Food and Nutrition or Home Management or Home Economics or Art or Music or Design and Communication or Art and Design or Computer Studies
7. Development Studies or Civic Education

## 8. Additional Mathematics

**Group 3:** ANY ONE subject from the following (credit or better)

- Human and Social Biology, Biology, Science, Physics, Chemistry, Combined Science, Physical Science, Agricultural Science, Agriculture, Zoology, Geology, Geometrical and Building Drawing, Geometrical and Mechanical Drawing, Technical Drawing, Surveying, Metal Work, Wood Work, Design and Technology.

### Category Two – ‘A’ Levels

Advanced ‘A’ Levels. ANY THREE advanced ‘A’ Level SOCIAL SCIENCE subjects with a Grade of A,B,C,D.or E.

### School of Education

All programmes in the School of Education, except B.Sc.Ed and B.Ed. (MAS) require candidates to have a credit or better in English and any other four subjects.

Applicants wishing to pursue B.Sc.Ed and B.Ed. (MAS) should possess the following

English Language	(6 or better)	or	English Language	(6 or better)
Mathematics	(6 or better)		Mathematics	(6 or better)
Biology /Agric	(6 or better)		Biology/Agricultural Sciences	(6 or better)
Chemistry	(6 or better)		Science/Physical Sciences	(6 or better)
Physics	(6 or better)		any one any subject	(6 or better)

## 27. MODE OF PAYMENT

- The application fee is K150.00 for those applying from within Zambia and US\$60.00 or its equivalent in a convertible currency for those applying from outside the country. The fee is non refundable.
- Applicants who wish to send the application fee by post should do so using telegraphic money orders and not cash. The telegraphic order must bear the applicant’s full names and address. Payments for full time and parallel should be addressed to **THE REGISTRAR UNIVERSITY OF ZAMBIA.**
- Applicants returning their application forms by post should enclose a copy of their receipts.
- Applicants can also deposit the application fee to **FIRST NATIONAL BANK ZAMBIA**, Registrar’s Department A/C, **NO. 62607694371** Head office Acacia Branch or **STANDARD CHARTERED BANK A/C NO. 0100110273800. ENSURE** that, you attach the original deposit slip with your full names of the applicant written on the deposit slip as proof of payment for the application form to be processed.
- Cheque payments are not accepted.

28. THIS FORM WHEN COMPLETED SHOULD BE SUBMITTED (**submit only page 1, 2 and 3**) IMMEDIATELY TO UNZA CUSTOMER SERVICE CENTRE

**THE UNIVERSITY OF ZAMBIA  
GREAT EAST ROAD CAMPUS  
P.O. Box 32379  
LUSAKA  
ZAMBIA**

29. FORMS RECEIVED AFTER **31<sup>st</sup> DECEMBER, 2019** WILL NOT BE PROCESSED.

Please **NOTE** only **ONE** application form per Applicant will be **CONSIDERED** by the University of Zambia. Do not buy two application forms.

**NB**

Please note that the mere possession of the minimum entry requirements is not in itself a guaranteed admission to the University. Admissible candidates will have to compete and be within the cut-off point. The cut-off point for any programme is determined, among other factors, by the performance of applicants in the particular programme. It therefore changes from year to year depending on how candidates have performed.

**END OF APPLICATION FORM** *Ensure that you have carefully read through all the details in this application form.*