



**THE UNIVERSITY OF ZAMBIA
SCHOOL OF HUMANITIES AND SOCIAL SCIENCES
DEPARTMENT OF POLITICAL AND ADMINISTRATIVE STUDIES**

GOVERNANCE & MANAGEMENT TRAINING PROGRAMME

SHORT COURSES ON OFFER:

Applications are invited from suitably qualified persons to enroll for **two weeks** courses to run in the third and fourth weeks of February 2020 at the University of Zambia, Great East Road Campus. You can enroll in any of the following courses:

- **Project Management**
- **Leadership, Management Development & Supervisory Skills**
- **Labour Relations & Unionism**
- **Public Procurement & Supply Chain Management**
- **Governance and Leadership**
- **Elections and Electoral Conflict Management**

Target Group: Any practitioner or professional wishing to enhance their competencies. Training will be conducted after 17: 00 hours in order to accommodate those in formal employment. The above short courses can also be tailor-made for corporate clients.

We also offer professional management services in:

- **Strategic Plan Development & Review using the Balanced Scorecard**
- **Job Evaluation**
- **Performance Management System Design & Review using the Balanced Scorecard**
- **Training Needs Assessment**
- **Organisation Development & Institutional Reform**
- **Induction for Councils, Unions, and New Board Members**
- **Project Proposal Writing, and Social Research**

For details, contact us on the following numbers:

+260 950435545, +260 977134617, +260 965134617 or send an email to: pas@unza.zm