



**University of Zambia**  
Centre for ICT - Consultancy and Training Unit

## 2022 Professional and skill based courses

COURSE	DURATION	DATE	TIME
ICT Basic Skills ( <b>Online Platform</b> )	Self-Paced	Upon Registration	24/7 Access
Monitoring & Evaluation ( <b>Online Platform</b> )	Self-Paced	Upon Registration	24/7 Access
Project Management & planning ( <b>Online Platform</b> )	Self-Paced	Upon Registration	24/7 Access
Advanced Integrated Security Systems	2 Weeks	4/04/2022	09:00-16:00
Data analysis using STATA	1 Week	4/04/2022	09:00-16:00
Basic ICT Skills	2 Weeks	11/04/2022	17:30-19:30
Records Management	1 Week	11/04/2022	09:00-16:00
One Note & Microsoft Outlook	2 Days	11/04/2022	09:00-16:00
Linux Systems & Administration	2 Week	19/04/2022	17:30-19:30
Intermediate Microsoft Excel	3 Days	19/04/2022	17:30-20:30
Video Production Course (Hands-on Digital Video Course)	1 Week	25/04/2022	09:00-16:00
Data Management and Analysis using SPSS	1 Week	25/04/2022	09:00-16:00
Linux Essentials	1 Week	3/05/2022	17:30-19:30
MySQL Server 2016	1 Weeks	3/05/2022	09:00-16:00
Graphic Design using Photoshop and InDesign ( <b>Online Training</b> )	2 Weeks	9/05/2022	17:30-19:30
Python Programming Essentials	5 Days	9/05/2022	17:30-20:30
Monitoring & Evaluation (M&E)	1 Week	16/05/2022	14:00-17:00
Teaching Methodology (Short Course)	2 Weeks	16/05/2022	09:00-16:00
Computer Networking and Hardware Maintenance	3 Weeks	23/05/2022	09:00-16:00
Beginner's Microsoft Excel	2 Days	23/05/2022	17:30-20:30
AutoCAD 2D & 3D	2 Weeks	30/05/2022	09:00-16:00
Standard ICT Skills	6 Weeks	30/05/2022	12:00-16:00
Computer Essentials (File Management Skills)	2 Days	6/06/2022	09:00-16:00
Website Design using WordPress/Joomla	1 Week	6/06/2022	09:00-16:00
Website Design using WordPress	1 Week	6/06/2022	09:00-16:00
Basics of LAN Systems installation and CCTV management	1 Week	13/06/2022	09:00-16:00
Digital Marketing ( <b>Online Training</b> )	2 Weeks	13/06/2022	17:30-20:30
Web application Development using HTML, PHP & MySQL	2 Weeks	20/06/2022	17:30-20:30
Illustrator & Photoshop for Graphic Design	2 Weeks	20/06/2022	17:30-19:30
Microsoft Project Management 2010 (Beginner & Intermediate Level)	1 Week	27/06/2022	09:00-16:00
Advanced Microsoft Excel	1 Week	27/06/2022	17:30-20:30
Geographical Information Systems (GIS)	2 Weeks	27/06/2022	17:30-20:30

**FOR DETAILS:**

TEL: 0211295038

Cell: 0956 546537 | 0966 651873 | 0974 556674

WhatsApp Us On: 0978 822748

Email: [train@unza.zm](mailto:train@unza.zm)

**Kindly note that contact hours are from 08:00 to 17:00 Hours - Monday to Friday**