



**THE UNIVERSITY OF ZAMBIA
DEPARTMENT OF ACADEMIC AFFAIRS**

UNIVERSITY OF ZAMBIA 54TH GRADUATION CEREMONY

1. INSTRUCTIONS TO THE GRADUANDS ON THE PROCESSION

- (a) All graduands must report to the Car Park Opposite Confucius Institute at **06:00** hours.
- (b) Once you are at the assembly point (car park opposite the Confucius Institute), you should look for a signpost for your degree programme. You will find **Marshals** waiting for you to give you further instructions. It is at this stage that you will be arranged according to programme in readiness for marching to the graduation forum (Goma Lakes).
- (c) At 07:00 hours, the Graduand's Procession will start marching to the Goma Lakes, led by the Chief Marshal with the assistance of a Band. Each Degree Programme will be guided by two Marshals, one in front and the other at the back.
- (d) Once at the Goma Lakes, you will be led by the Marshal to your seat where you will wait for the Vice-Chancellor's procession to arrive and for the programme to begin.

2. INSTRUCTIONS TO THE GRADUANDS ON CONFERMENT OF DEGREES

Conferment of PhD graduands

- (a) All PhD graduands must arrive dressed in the graduation attire and hooded, as only the capping will occur during the ceremony.
- (b) All PhD graduands will be **conferred individually**. The name of the candidate, the name of the principal supervisor, and the title of the thesis will be mentioned. The cap **MUST NOT** be worn, as the graduands will be capped after being conferred with the qualification.
- (c) The Dean will present the graduand who is already hooded and holding their graduation cap.
- (d) The graduand will come forward and stand at a certain point (guided by the marshal)
- (e) The Dean will request the Vice-Chancellor (VC) to award the degree to the graduand.
- (f) The VC will award (confer) the degree to the graduand.

- (g) After the conferment of the award, the graduand, holding the cap in the right hand will move forward to the podium and kneel on the cushion in front of the VC upon which the Vice-Chancellor will tap the graduand on the head with the black cap of knowledge.
- (h) the graduand then moves to the Deputy Vice-Chancellor (DVC) and hand him the graduation cap. The DVC will place the graduands cap on his/her head.
- (i) The Graduand will then return to his/her seat where they will remain seated until the end of the programme.

Conferment of Masters, Postgraduate Diploma, Undergraduate Degree, Diploma and Certificate

- (a) These will be conferred in groups, by programme for example, graduands graduating with Bachelor of Arts degree will be presented for conferment by the Dean of Humanities and Social Sciences not by calling names one by one but by mentioning the Bachelor of Arts programme.
- (b) Graduands graduating with distinction will be recognized by the Dean or Director but will be conferred alongside the rest of their programme.
- (c) The Dean will request the whole group by programme to be upstanding after which s/he will present the programme to the Vice-Chancellor for conferment.
- (d) After your programme has been presented to the Vice-Chancellor, you will be required to remain standing until your Programme has been conferred by the Vice-Chancellor. It will be at this stage that you will celebrate and be allowed to wear your Cap.
- (e) You will be **required** to **remain** at the graduation forum until the end of the Graduation Ceremony.

PLEASE OBSERVE TIME, ADHERE TO THE INSTRUCTIONS

CONGRATULATIONS!



THE UNIVERSITY OF ZAMBIA

**REHEARSALS FOR THE 54TH GRADUATION CEREMONY WILL TAKE PLACE
AT THE UNIVERSITY OF ZAMBIA CONFUCIUS INSTITUTE CAR PARK ON
THE FOLLOWING DATES:**

DATE	CATEGORY/SCHOOL	TIME
Sunday, 18 th May 2025	All PhDs	10:00 hours
Monday, 19 th May 2025	All Masters and Postgraduate Diploma	11:00 hours
Tuesday, 20 th May 2025	<p><i>Undergraduate degrees, Diploma and certificates for:</i></p> <p>Agricultural Sciences Engineering Health Sciences</p> <p>Medicine Natural Sciences Nursing Sciences Public Health Vet. Medicine Mines</p>	11:00 hours
Wednesday, 21 st May 2025	<p><i>Undergraduate degrees, Diploma and certificates for:</i></p> <p>Graduate School of Business Law Education Humanities and Social Sciences Institute of Distance Education</p>	11:00 hours